

Hazardous Materials Shipper or Transporter Registration

Description:

Offerors and transporters of hazardous materials, including LP-gas, are required to file an annual registration statement with the U.S. Department of Transportation and to pay a registration fee.

Regulatory Reference

49 CFR Part 107, Subpart G Registration of Persons Who Offer or Transport Hazardous Materials

49 CFR § 107.601 Applicability
 49 CFR § 107.606 Exceptions
 49 CFR § 107.608 General registration requirements
 49 CFR § 107.612 Amount of fee
 49 CFR § 107.616 Payment procedures
 49 CFR § 107.620 Record keeping requirements

Applies to:

The regulations apply to entities or persons who offer for shipment or transport hazardous materials, including hazardous wastes.

General Requirements:

- (1) Registration is required for each person (company or entity) that offers or transports any shipment of hazardous materials that requires placarding.
- (2) The annual registration fee for years beginning with 2000-2001 is \$300 for each person [company] meeting the Small Business Administration's size standard for a small business and \$2,000 for each person [company] that does not meet those standards. (The fee was \$300 for prior registration years up through 1999-2000 regardless of the size of the registering business.)
- (3) Registration may be for a one, two, or three year registration period beginning with the 2001-2002 year by completing a single registration statement and paying the appropriate fee.
- (4) Annual registration and fees applied correspond to the fiscal year of the federal government, i.e., 2000-2001 or 2001-2002. The completed one-year registration and statement and payment must be submitted before July 1, or before engaging in any of the activities requiring registration, whichever is later. For example, the completed registration statement and payment for 2002-2003 must be submitted before July 1, 2002. Registration is done by completing form DOT F 5800.2 (revised 3/01) and mailing it with payment of the appropriate fee to the address given on the form.
- (5) Record keeping requirements. Copies of the registration statement and certificate of registration must be kept for 3 years at the company's principal place of business. A copy of the current certificate of registration or another document bearing the current year's registration number identified as the "U.S. DOT Hazmat Reg. No." must be carried in each truck used by the company to transport hazardous material.

- (6) Some states have hazardous materials registration or permitting programs that may also apply. Registration with U.S. DOT (RSPA) does not replace state requirements unless explicitly stated in a state's program requirements.

Maintenance and Review

Periodic inspection of placarded vehicles should include checking for current certificates of U.S. DOT Hazmat Registration and any required state registration documents. Annual verification of registration prior to the July 1 submission deadline should be included in the company compliance calendar sometime prior to June 15. Compliance can be simplified by filing for 2 or 3-year periods, which also saves a \$25 filing fee in the 2nd and 3rd years. Companies that file as "small businesses" should verify that they qualify for that status from year to year.

Additional Information and Resources

Information and registration can be found on the Internet at www.rspa.dot.gov. Click on the "HazMat Safety" link, and then the "Do you have to register?" diamond.